

## ESN Lund General Assembly VT24 2024-05-04 10:13

### § 1 Opening of the meeting

Fabienne declares the meeting open at 10:13

#### § 1.1 Establishment of Electoral Register

##### Board:

- Fabienne - President
- Akkelien - Vice President
- Tian - Digital Manager
- Maddie - Secretary
- Masa - Chair Activity
- Treasurer - Davide
- Auditor - Karla
- Giulia - Communications Manager

Therefore, quorum is reached.

##### Council:

Migle, Vicky, Louise, Georgia, Tara, Harshal, Hannah, Emil, Felix, Charles, Benedetta, Helene, Lousie, Gigo, Antonia, Violeta, Laura, Milo, Elias,

#### § 1.2 Election of meeting president

Fabienne is declared as meeting president

#### § 1.3 Election of minute holder

Maddie is declared as minute holder

#### § 1.4 Election of adjuster

Akkelien is declared as minute adjuster

#### § 1.5 Election of poll enumerator

Tian is declared as poll enumerator

#### § 1.6 Changes to the agenda

No



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### § 1.7 Approval of the agenda

Approved.

## § 2 General Assembly

# of people present to vote: 28

### 1st Addition: Responsibilities VP & President

*"For VP: Be responsible to share **opportunities** from the ESN network to the members*

*For President: Be responsible to share opportunities from the ESN network to the members if the Vice President is not able to do so"*

# yes votes: 28

# no votes: 0

# abstain votes: 0

### 2nd Addition: Responsibilities Secretary & VP

*"For secretary: Be responsible to assign Board Emails to the Board Member who is concerned of the matter*

*For VP: Be responsible to assign Board Emails to the Board Member who is concerned of the matter, in case the Secretary is not elected"*

# yes votes: 28

# no votes: 0

# abstain votes: 0

### 3rd Addition: Vote delegation

#### **§8 Vote delegation**

*For every matter on which a voting will be conducted, each Member has the right to delegate their vote, in case of being unable to attend the voting. The Member will need to write an Email to any Board Member, stating who they delegate their vote to, adding the delegated person in CC. This Email needs to be sent one hour before the meeting starts. A Member has the right to receive a maximum of 2 delegations. The Member who is delegating their vote will either forward their choice to the delegate in advance or give them the freedom to decide on behalf of them.*



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Comments by the members: This applies to both the council and the board. If you are delegating your vote, you have to communicate this to the person.

# yes votes: 28

# no votes: 0

# abstain votes: 0

### 4th Addition: Election of Activity Committee

#### ***“Attachment 2, Activity Committee and Ambassadors/Managers***

##### ***The Activity Committee***

*The Activity Committee consists of the Chair of Activity and additional ESN Lund volunteers. All ESN Lund board members are automatically members of the Activity Committee. The chair of the Activity Committee leads the work of the committee. The Chair of Activity decides who the additional members of the Activity Committee are. All members of the committee have to be members of ESN Lund. **Therefore, Activity Committee members don't have to be elected during an official Elections Meeting.***

*The Activity Committee is responsible for the organisation of ESN Lund events and projects. The board has the ultimate responsibility for ESN Lund. The committee shall be responsible for the practical aspects of all student events. “*

Comments by the members: you dont have to be at the election to be part of the activity committee. You still have to submit a letter of motivation and it is up to the chair of the activity to invite that person to the next council meeting.

Elias noted, if the chair of activity position is not filled, there would have to be someone who takes on this responsibility

# yes votes: 26

# no votes: 2

# abstain votes: 0

### 1st Change: Restructure of GA

- *“Minor changes about the dates/months*
- *Separation of meetings to make them more independent & to ensure shorter meetings*  
→ *what will be done at each meeting and what won't*
- *Approval of budget next fiscal year modification*
- *Eliminated Mandate report and discharge board”*

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### §7.1 General Assembly

The General Assembly is held twice per fiscal year: **December and May at the end of each semester**. General Assemblies shall be announced at least two weeks before it takes place. The announcement of the meeting can be done electronically. At the same time, all existing propositions and applicants' letters shall be provided to the members. The agenda and annual report shall be provided to the members latest one week before the General Assembly.

Half of the current board plus a minimum of four (4) members must be present, in person or electronic form, so the meeting takes legal effect. Every member present in either of these ways has the right to vote. Where it is not already stated in the statutes, by default, decisions are made by simple majority

The meeting is open for all members of ESN Lund and guests that are approved by the board. The General Assembly is held in English.

At the General Assembly the following points shall be discussed:

- **Mandate report of the retiring board;**
- Accounting, balance sheet, income statement;
- Approval of the budget for the next fiscal year **during the GA in the winter semester;**
- Presentation of the audit report;
- Determination of a business plan for the next fiscal year **during the GA in the winter semester;**
- **Decision of discharge of the leaving board;**
- **Election of a new board: elections shall be according to § 5.1;**
- **Election of auditors; and**
- Decision of the member fee for the next fiscal year.

Comments by the members: Elias noted that we could change 'winter semester' into 'autumn semester' **(in Sweden it's VT and HT) ← make this change in the final edits of the statutes**

# yes votes: 27

# no votes: 0

# abstain votes: 1

### 2nd Change: Restructure of Elections

- *"Minor changes about the dates/semesters*
- *Renamed Webmaster*
- *Election Board moved from GA to Election meeting*
- *Added Mandate report and discharge board"*

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### §5 Board

#### §5.1. Election

Every member of ESN Lund can be elected to the board. President, Vice-President/Local Representative, Communication Manager, Treasurer, **Webmaster Digital Manager**, and the Chair of Activity, are generally elected during the **General Assembly Election meeting in January/February or September/October at the beginning of each semester and the end of spring semester**. Their mandates begin on the date of the election or on the date their predecessor's mandate ends. The duration of the mandate of board positions is one year. Except, if the candidate has been a member of the council for at least one semester, they are allowed to run for a board position for less than one year.

A vacant board position can be filled during an extraordinary meeting. This is also valid for Council positions. For a candidate to be elected to the board, an absolute majority vote must pass from the ESN members present at the meeting. The minimum members to constitute a legal election is half the board and four (4) additional ESN members.

At the Election meeting the following points shall be discussed:

- Mandate report of the retiring board during the Election meeting at the end of spring semester;
- Decision of discharge of the leaving board during the Election meeting at the end of spring semester;

# yes votes: 26

# no votes: 1

# abstain votes: 1

### 3rd Change: Election Procedure

#### Old phrasing:

- If the candidate is applying for a council position, they should send a motivational letter to [board@esnlund.org](mailto:board@esnlund.org) prior to the election meeting.

#### Suggestion to change to:

- If the candidate is applying for a council position, they should send a motivational letter to [board@esnlund.org](mailto:board@esnlund.org) until midnight the day prior to the election meeting. Information about the candidates and their application will be sent out to all active members on the day of election.

### “§7.4 Election procedure

*Elections can be held when the quorum is reached. Election date, the description of the organisation and the available positions with their description have to be made public at least one week prior the election meeting date. If the candidate is applying for a council position, they should send a motivational letter to [board@esnlund.org](mailto:board@esnlund.org) until midnight the day prior to the election meeting.*

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*Information about the candidates and their application will be sent out to all active members on the day of election. If the candidate is applying for a board position, a CV should also be submitted prior to the meeting. Candidates can also nominate themselves during the election meeting. A council meeting can be held within the election meeting if judged necessary by the board members. The poll enumerator is nominated at the beginning of the meeting, by the people who are present at the meeting. The poll enumerator is not running for any positions during this election. It is mandatory for each candidate to be a member of Studentlund or Akademiska Föreningen. All candidates will individually:*

- *Introduce themselves*
- *State their motivation to be an active member of ESN Lund*
- *State which position they want to run for*
- *Explain why they are qualified for this position”*

# yes votes: 28

# no votes: 0

# abstain votes: 0

### 4th Change: Group Leader voting system

#### Old phrasing:

- From chapter 12 Group leaders

#### Suggestion to change to:

- Chapter 12 divided into 12.1 Event Group Leaders and 12.2 Timetravels Group Leaders
- Addition on 12.2: The election of the Group Leaders for Timetravels Trips is done according to the Document in the Drive

[https://docs.google.com/document/d/1l\\_v0oXwjEUa9s\\_Nu49vS34iT29wOG9be6/edit?usp=sharing&oid=102715617155819013842&rtpof=true&sd=true](https://docs.google.com/document/d/1l_v0oXwjEUa9s_Nu49vS34iT29wOG9be6/edit?usp=sharing&oid=102715617155819013842&rtpof=true&sd=true)

### “§12 Group Leaders

#### §12.1 Event Group Leaders

Group leader positions are given out for each event or trip depending on availability. A group leader position implies that all costs are covered by ESN Lund.

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### §12.2 Timetravels Group Leaders

The election of the Group Leaders for Timetravels Trips is done according to the Document in the Drive ([https://docs.google.com/document/d/1lv0oXwjEUa9s\\_Nu49vS34iT29wOG9be6/edit?usp=sharing&oid=102715617155819013842&rtpof=true&sd=true](https://docs.google.com/document/d/1lv0oXwjEUa9s_Nu49vS34iT29wOG9be6/edit?usp=sharing&oid=102715617155819013842&rtpof=true&sd=true)).

Comments by the members: Elias noted that we should not have a link in the statutes because it could become invalid.

**Change:** The election of the Group Leaders for Timetravels Trips is done according to the Attachment C (see Document in the Drive “GL voting procedure”).

# yes votes: 28

# no votes: 0

# abstain votes: 0

### 5th Change: Membership request

#### **“§3 Membership**

##### **§3.1 Member of ESN Lund**

*Everyone that is a member of the Academic Society at Lund University can become a member of ESN Lund. Membership is requested online. The membership request can be approved by any active Member if a StudentLund Membership of the application exists. Once the request is approved and the membership fee payment is complete, students have to pick up their ESNcard from the office. The Membership officially starts the day that the Member receives their ESNcard. Everyone that possesses an ESNcard is registered in ESN Lund's database and is recognised as a member of the association. The Membership lasts for one year, as stated on the ESNcard. If the Member wants to renew their Membership they will need to come to the office, pay the membership fee and receive a new ESNcard.*

*Everyone that possesses an ESN Card and is registered in ESN Lund's database is recognised as a member of the association. The membership lasts for one year, as stated on the ESN Card.”*

Comments by the board: hitract and esn card membership could have different expiration dates. In the case that someone pays for their hitract membership prior to their esn card, a board member can manually change the expiration date in hitract.

Change:

“Everyone that is a member of the Academic Society at Lund University can become a member of ESN Lund. Membership is requested online. As soon as the membership is paid by the student, and the ESNCard is picked up in the office. The student is a member of ESN Lund.

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Everyone that possesses an ESN Card and is registered in ESN Lund's database is recognised as a member of the association. The membership lasts for one year, as stated on the ESN Card."

# yes votes: 26

# no votes: 0

# abstain votes: 2

### 6th Change: Travel expenses covered by ESN Lund

#### "§9.2 Travel expenses covered by ESN Lund

ESN Lund covers all expenses that occur due to the national and international ESN-related travels for organising members or representatives of ESN Lund outside of Lunds Kommun.

- Participation fees
- All transportation costs will be discussed with the treasurer
- Meals if not provided by the organisation (max 200 SEK/day, receipts have to be provided)
- Other expenses due to the ESN-related travels (receipts have to be provided, the treasurer can decide to not make the reimbursement with the agreement of the president).

It does not apply to Group Leaders, for Group Leaders see §12."

# yes votes: 27

# no votes: 0

# abstain votes: 1

### 1st Removal: Chair of Activity

#### "Chair of Activity

The Chair of Activity shall:

- Be responsible for running ESN Tuesdays events (or another day decided upon);
- Coordinate the Activity Committee;
- Call and lead activity committee meetings;
- Give advice regarding the organisation and planning of events;
- Be responsible for the contact between the ambassadors, Activity Committee and the board;
- Be responsible for the assets of the Activity Committee;
- Manage one (or more) Council Ambassador group (up to the discretion of the board) and communicate between this Council position and the board;
- Write wills for the next Chair of Activity. "

# yes votes: 27



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# no votes: 0

# abstain votes:0

### § 3 Suggestions or comments

Harshal mentioned if we should add the biweekly brainstorming session to the statutes.

For now, we will not add this. There are too many changes at the moment but this is a valid point.

Emil suggests we should have separate paragraphs for the GA and elections in the statutes.

Yes, the board agrees there needs to be reorganisation of the statutes and the numbering.

### § 4 Closing of the meeting

Meeting closed at 11:31

Fabienne  \_\_\_\_\_ Date 30/01/2023

(Meeting President)

Maddie  \_\_\_\_\_ Date 23/01/2023

(Secretary/Minute holder)

Akkelien  \_\_\_\_\_ Date 30/01/2023

(Scrutiniser/adjuster)

